

Cesar Chavez Community School  
1325 Palomas SE  
Albuquerque, NM 87108  
505-877-0558

**Governance Council Meeting Minutes**

Date: 04/03/2018 Time: 5:04pm Location: 1325 Palomas SE Regular Meeting  Special Meeting   
Committee \_\_\_\_\_

In Attendance: (bolded)

Dan Shapiro (DS) **President**      **Al Bodmer (AB)** V.P.      **Alicia D Bucko (ADB)** *Secretary*      Charleen Ayres (CA)      **John Krone (JK)**  
**Anacelie Verde-Claro (AVC)**      Jess Lionne (JL)      **Tani Arness**      **Katie Shelton**      **Guest:**

**1. Review of Final Agenda: Motion to approve final agenda made by: AVC 2<sup>nd</sup>: ADB Unanimous approval**

**The minutes were approved with a motion following a decision to postpone the GC Evaluation to a later date.**

**2. Review of previous meeting minutes dated: 02/27/18 Motion made to accept by JK 2<sup>nd</sup>: AVC Unanimous approval**

**3. Director's Report presented by Tani Arness.**

Notes: Director's report was reviewed in detail and Tani clarified that the Public Education Commission is working on revising how schools are graded and are currently working with the charter schools while considering basing the school grade on 90% of the PARCC scores.

**Action Items:**

- 1) **Financial reports for February 2018 were unanimously approved following a motion made by ADB and seconded by AVC.**
- 2) **Accounts Payable Payment Vouchers and Payroll Payment Vouchers for February 2018 were unanimously approved following a motion made by ADB and seconded by JK.**
- 3) **BARS were unanimously approved following a single motion made by AB and seconded by ADB:**

|                            |              |                              |                               |                 |
|----------------------------|--------------|------------------------------|-------------------------------|-----------------|
| <b>512-000-1718-0023-D</b> | <b>28190</b> | <b>Grads Instructional</b>   | <b>Decrease to FY18 Award</b> | <b>\$10,000</b> |
| <b>512-000-1718-0024-I</b> | <b>24106</b> | <b>Increase flow through</b> |                               | <b>\$5,592</b>  |
- 4) **A motion was made by AVC and seconded by AB to approve the T&E policy number change from 3.13 to 3.14. The vote was unanimously in favor.**
- 5) **A motion was made by AB and seconded by AVC to postpone the revision of GC Purchasing Policy F-14 upon clarification of the language regarding the segregation of duties. This was unanimously approved.**
- 6) **A motion was made by AB and seconded by AVC to have the GC member self-evaluation form emailed out by Tani Arness and to be returned by email to her by May 18, 2018. One GC member is unable to receive or return the evaluation by email and these will be hand delivered to her. The vote was unanimously in favor.**

**Discussion Items:**

- 1) Audit update: Katie explained corrections made including assigning backup person for making deposits and looking into mobile banking; the bank charges for mobile banking should the school decide to adopt this format.
- 2) The principal evaluation forms will be distributed at the next GC meeting for evaluation by board members.
- 3) Tani explained the WebEPSS system, which contains site visit data and other information, which is accessible by the school.
- 4) Regarding the building update the school is still evaluating the options of staying in the current building versus buying a different building as the search continues.

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| # | Assigned Tasks | Point of Responsibility | Date Assigned | Deadline |
|---|----------------|-------------------------|---------------|----------|
|---|----------------|-------------------------|---------------|----------|

**Adjournment Time: 5:41 pm Motion made by ADB 2<sup>nd</sup> by AVC and unanimously approved. Next meeting 04/24//18**

Currently scheduled meeting dates: 8/29/17, 9/26/17, 11/1/17, 12/5/17, 1/30/18, 2/27/18, 4/03/18, 4/24/18, 5/29/18

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact **Tani Arness at 877-0558** at least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact **Tani Arness at 877-0558** if a summary or other type of accessible format is needed.