

Cesar Chavez Community School  
1325 Palomas SE  
Albuquerque, NM 87108  
505-877-0558

**Governance Council Meeting Minutes**

Date: 10/30/18 Time: 5:05pm Location: 1325 Palomas SE Regular Meeting X :Special Meeting \_\_\_\_\_  
Committee \_\_\_\_\_

In Attendance: (bolded) **Anacelie Verde-Claro (AVC)**-President, **Jess Lionne (JL)**-Vice President, **John Krone (JK)**-Secretary, **Alicia Bucko (AB)**, **Dan Shapiro (DS)**, **Maxine Freed (MF)**, **Katie Shelton**

**1. Review of Final Agenda: Motion to approve final agenda made by: DS 2<sup>nd</sup>: AB Unanimous approval**

**2. Review of previous meeting minutes dated: 09/25/2018 Motion made to accept by JL 2<sup>nd</sup>: DS Unanimous approval**

**3. Director's Report presented by Tani Arness**

Notes: Director's report was reviewed in detail highlighting CSD site visits and school's response to findings.

**Action Items:**

- 1) **Financial reports for September 2018 were unanimously approved following a motion made by DS and seconded by AB.**
- 2) **Accounts Payable Payment Vouchers and Payroll were unanimously approved following a motion made by JK and seconded by JL.**
- 3) **BARS were unanimously approved following a single motion made by DS and seconded by JK:**

1819-0013-IB	28190 - GRADS Instructional	FY19 Initial Award	\$	2,500
1819-0014-IB	27103 - Dual Credit IM	FY19 Initial Award	\$	1,419
1819-0015-IB	24189 - Title IV SSAE	FY19 Initial Award	\$	10,000
1819-0016-IB	31200 - Lease Assistance	FY19 Initial Award	\$	149,459

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- 4) A motion to approve payment of hotel costs for Margaret Aguilar to attend training was made by AVC, seconded by JL and unanimously approved.
- 5) A motion to approve payment of hotel costs for Tani Arness to attend conference was made by DS, seconded by AB and unanimously approved.
- 6) A motion was made to postpone approving CCCS Document Retention Policy by DS, seconded by AB and unanimously approved.
- 7) A motion was made to postpone approving CCCS Employee Benefit Coverage End Date Policy by DS, seconded by JL and unanimously approved.
- 8) A motion to approve Anacelie Verde-Claro as replacement member on Audit Committee was made by DS, seconded by AB and unanimously approved

**Discussion Items:**

- 1) **Renewal Site Visit Oct 24**
- 2) **SCA Data**

During discussion of director's report Tani provided additional information on both the CSD Site Visit and SCA Data.

#	Assigned Tasks	Point of Responsibility	Date Assigned	Deadline

**Adjournment Time: 5:53 pm Motion made by JL 2<sup>nd</sup> by AVC and unanimously approved. Next meeting: 12/04/2018**