**Governance Council Meeting Minutes**

Date: \_\_12/06/2016\_\_\_Time: \_\_\_5:11pm\_\_\_\_\_\_\_Location: \_\_\_1325 Palomas SE\_\_\_\_\_\_ Regular Meeting\_\_X\_ Special Meeting\_\_\_\_ Committee\_\_\_\_

In Attendance: (bolded)

**Rebekah Runyan**  **Dan Shapiro (DS) President Al Bodmer (AB) V.P**. Alicia D Bucko (ADB)*Secretary* Charleen Ayres (CA) **Tani Arness John Krone (JK)**  **Anacelie Verde-Claro (AVC) Guest:\_\_Jess Lionne\_\_\_\_\_\_**

**1. Review of Final Agenda: Motion to approve final agenda made by: DS 2nd: AB IF unanimous check here\_\_X\_\_\_ No: \_\_\_\_\_**

Notes: Prior to approval 3 discussion items were added: #4. Dan as Voting Member of Foundation, #5. Building Requirement, Amending of Foundation Lease, 6. Roberts Rules of Order

**2. Review of previous meeting minutes dated: \_\_\_09/27/16 and 10/25/16\_ Motion made to accept by AB 2nd: DS IF unanimous check here\_\_X\_\_\_ No: \_\_\_\_\_**

Notes: Accepted with Date Correction on 10/25/16

**3. Director’s Report** presented by ­­­\_\_\_Tani Arness\_\_\_.

Notes: Director’s report was reviewed in detail including a discussion of Short Cycle Assessment and an in-depth discussion of the multiple parameters used to derive at the School Grade of C.

**Action Items:**  (Item, motion by, second by, vote results) MOTION SECOND YES NO

1. **Possible New Member, Jess Lionne**: voted in as new GC member, Motion by DS, 2nd by AVC, unanimously voted Yes

2. **Financial reports** accepted for Sept. and Oct. 2016 (single motion items 2-4) DS AB unanimous yes

3/4. **Accounts Payable Payment Vouchers and Payroll**

 **Payment Vouchers** for Sept. and Oct. 2016

 Accepted

5. **BARS**

* BAR 512-000-1617-0007- IB 31200 – Lease Assistance – New Award - Increase
* BAR 512-000-1617-0009- I 11000 – Operational – E-Rate – New Award - Increase
* BAR 512-000-1617-0010- T 11000 – Operational – Transfer
* BAR 512-000-1617-0011- I 11000 – Operational – Cash Carryover– Increase
* BAR 512-000-1617-0012- D 14000 – Instructional Materials – Cash Carryover– Decrease
* BAR 512-000-1617-0013- I 21000 – Food Services – Cash Carryover– Increase
* BAR 512-000-1617-0014- I 23000 – Student Activities – Cash Carryover– Increase
* BAR 512-000-1617-0015- I 25152 – Title XIX Medicaid – Cash Carryover– Increase
* BAR 512-000-1617-0016- I 26207 – CNM Foundation – Cash Carryover– Increase
* BAR 512-000-1617-0017- I 28203 – GRADS Plus – Cash Carryover– Increase
* BAR 512-000-1617-0018- I 31701 – SB-9 Local – Cash Carryover– Increase
* BAR 512-000-1617-0019- I 26207 – CNM Foundation – New Award – Increase
* BAR 512-000-1617-0020- I 28203 – GRADS Plus – New Award – Increase

All BARS approved with a single motion made by DS seconded by AB and approved unanimously by all members.

6. **GC Resolution**: 2016-17 Resolution “Cesar Chavez Community School Notice of Meetings Resolution No. 02 2016-17” (2016-17 date change was made prior to acceptance)

Motion by AB, 2nd by DS, Unanimous Yes vote

7. **Amend Bylaws**: Motion made to remove position of Treasurer and any reference to it in all bylaws and policies for the CCCS Governance Council, Also to defer further action on GC Policy and bylaws for next meeting

 Motion by DS, 2nd by AB, Unanimous Yes vote

8. **CCCS Comp Time and Overtime Policy, 5.06**: accepted DS AB Unanimous Yes

**Discussion Items:**

1. Audit update: The audit is still pending and there is no news.
2. GC Self Evaluation Rubric: Jess, Dan and Al agree to meet and discss at 4:30 pm before next meeting
3. CSD: Site visits will be scheduled in the future.
4. Dan as Voting Member of Foundation: Dan informed board that he wants to remain a voting member of the CCCS Foundation despite possible issue with Conflict of Interest. No Board members disagreed with Dan’s logic that the conflict of interest would not apply to his position due to no “financial interest”
5. Building Requirement and Amending the Foundation Lease: Dan and are waiting to hear back from the school lawyer about clarifying language in the Foundation lease to more clearly meeting Charter School Building Requirements
6. Robert’s Rules of Order: Dan would like to request copies of Robert’s Rules of Order for every GC member

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| # | Assigned Tasks1. Request and Buy 8 copies of Robert’s Rules of Order
 | Point of Responsibility 1. Dan Request, Tani Buy
 | Date Assigned12/6/16 | Deadline1/24/17 |
|  | 1. January Mtg. Financial Committee 4:00 pm, GC Self Evaluation Rubric Mtg. 4:30 PM
 | 1. Dan, Al, Jess
 | 12/6/16 | 1/24/17 |
|  | 1. GC Member Binders Updated and copies distributed
 | 1. Tani
 | 12/6/16 | 1/24/17 |
|  | 1. Clarify language in bylaws for further amendment
 | 1. Dan
 | 12/6/16 | 1/24/16 |

**Adjournment Time**:\_\_\_\_6:33 pm\_\_\_\_\_\_Motion made by AB 2nd by DS and unanimously approved. Next meeting 1/24/17