

Cesar Chavez Community School  
1325 Palomas SE  
Albuquerque, NM 87108  
505-877-0558

### Governance Council Meeting Minutes

Date: 01/24/2017 Time: 5:18pm Location: 1325 Palomas SE Regular Meeting  Special Meeting   
Committee \_\_\_\_\_

In Attendance: (bolded)

**Rebekah Runyan**      **Dan Shapiro (DS)** President      **Al Bodmer (AB)** V.P.      **Alicia D Bucko (ADB)** *Secretary*      **Charleen Ayres (CA)**  
**Tani Arness**      **John Krone (JK)**      **Anaelie Verde-Claro (AVC)**      **Jess Lionne (JL)**      **Katie Shelton**

1. Review of Final Agenda: Motion to approve final agenda made by: DS 2<sup>nd</sup>: CA IF unanimous check here  No: \_\_\_\_\_

Notes: Prior to approval of the minutes, the GC self-evaluation rubric, Discussion item #5, was deleted.

2. Review of previous meeting minutes dated: 12/02/2017 Motion made to accept by ADB 2<sup>nd</sup>: CA IF unanimous check here  No: \_\_\_\_\_

Notes: Minutes were approved after the addition of Tani Arness to section 8 item 5 following Dan's name as those individuals "waiting to hear from the school lawyer. . ."

3. Director's Report presented by Tani Arness.

Notes: Director's report was reviewed in detail including a discussion of a current open enrollment to new students and a review of the SCA data showing growth in all areas.

**Action Items:**

**Financial reports** for November and December 2016  
**Accounts Payable Payment Vouchers and Payroll  
Payment Vouchers** for November and December 2016

**Motion was made to vote on Financial Reports, Accounts Payable Payment Vouchers and Payroll Payment Vouchers separately from BARS. Motion was made by DS and seconded by ACV then approved unanimously by all members.**

**Motion was made to accept the Financial Reports, Accounts Payable Payment Vouchers and Payroll Payment Vouchers for the months of November and December 2016 by DS and seconded by ACV, followed by unanimous approval by all members.**

**BARS** 512-000-1617-0021-D 14000 Instructional Materials Decrease  
512-000-1617-0022-D 11000 Operational Decrease

All BARS were approved with a single motion made by DS seconded by CA and approved unanimously by all members.

**5. Business Manager Change, Affidavit:** Discussion of change of business manager. An affidavit stating the changes to the financial custodian from Rebekah Runyan to Katie Shelton to be completed and submitted to the Charter Schools Division. Ms. Shelton presented her qualifications, experience and current role to the board. The motion was made by DS to approve and sign the statement subject to all members reviewing the affidavit subject to signing it. The second was made by CA and approved unanimously by all members. Tani Arness, school director, will submit a 90-day progress report regarding the new manager. Rebekah Runyan will oversee Ms. Shelton.

**6. Worker's Compensation Policy:** This policy was reviewed and a motion was made to accept the policy by CA and seconded by AB followed by a unanimous vote of approval.

**7. Amend Donation of Leave Policy** was deferred to the next meeting pending further input.

**8. "First Amendment to Sublease"** motion to approve was made by DS and seconded by JK. All members approved the motion unanimously.

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**Discussion Items:**

1. SCA Data: Reviewed
2. Audit update: The audit is still pending and there was no news.
3. Budget Cut Plan: Presented by Tani Arness.
4. GC Self-evaluation Rubric: Dan will continue to work on this.
5. Resolutions, policies, and bylaws definitions were discussed with plans to continue the discussion at a future meeting.

#	Assigned Tasks	Point of Responsibility	Date Assigned	Deadline
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**Adjournment Time:** \_\_\_\_6:22pm\_\_\_\_ Motion made by AB 2<sup>nd</sup> by ADB and unanimously approved. Next meeting 02/28/17